

The Top Ten for Greeters

10. **A Welcoming Ministry** – Greeters greet and welcome visitors and members as they come to worship at Immanuel Evangelical Lutheran Church.
9. **You are the FIRST** – Most often the greeter is the first person/persons people meet as they enter the church. Research shows that first impression as most important for both visitors and members.
8. **Smile.** A greeter smiles and extends a warm welcome and handshake to all who enter the church building.
7. **Name Tags help.** Encourage members to wear a name tags. This is especially true for new members who may not know where name tags are kept. Longer-termed members help new members by wearing name tags.
6. **You are a ‘living MapQuest.’** Guide all to various places in the building as necessary – this is especially important for visitors.
5. **Arrive** at church 20 minutes before a service begins. Greeters are positioned inside the second set of entry doors off the parking lot.
4. **Remain** until 5 minutes after the service has started to greet and guide late arrivals.
3. **Don’t be shy.** If you do not know someone, do not be afraid to ask their name. A simple way of doing this is to say, “Hi. My name is _____. I do not know your name.” After they tell you their name, respond “Thank you. I am glad to meet you _____.”
2. **Happy is good.** Let all you greet know you are happy they came. If they are visitors, be sure to ask them to sign our guest book (located on the kiosk across from the elevator) and the red friendship pads (located in the pews) before they leave. And tell them you will be glad to introduce them to the pastor after worship.
1. **Thank you.** Serving as a greeter is a wonderful way to start the day before attending worship. It is very fulfilling and can be a highlight of the day!

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